

**Minutes of a Regular Meeting of the
Council of the Town of George's Brook-Milton,
held in the
Community Cultural House, Milton, NL
and available online at
meet.google.com**

Sunday, August 13, 2023 at 7.00 pm.

Members Present: Mayor: Morgan Ellis
Deputy Mayor: Bruce Phillips
Councillors: Dave Adams
Darren Ellis
Audrey Holloway

Also present: Town Clerk-Manager: Paul Richards

Call to Order: Mayor M. Ellis declared the meeting open at 7.00 pm.

Welcome: Mayor M. Ellis welcomed those present.

Agenda: Mayor M. Ellis presented the Agenda and invited any additions or amendments.

Motion #2023-08-06 (Adoption of Agenda): Phillips/Holloway.

Be it resolved that the Agenda of the Regular Meeting of the Council of August 13, 2023 be adopted as presented.

In favour: Mayor M. Ellis, Deputy Mayor Phillips and Councillors Adams, D. Ellis and Holloway.

Against: None.

Abstentions: None.

The motion was carried unanimously.

Minutes:

Regular Meeting of Monday, July 10 2023:

Motion #2023-08-07 (Adoption of Minutes): D. Ellis/Phillips.

Be it resolved that the Minutes of the Regular Meeting of the Council of July 10, 2023 be adopted as presented.

In favour: Mayor M. Ellis, Deputy Mayor Phillips and Councillors Adams, D. Ellis and Holloway.

Against: None.

Abstentions: None.

The motion was carried unanimously.

Special Meeting of Tuesday, August 01 2023:

Motion #2023-08-08 (Adoption of Minutes): D. Ellis/Phillips.

Be it resolved that the Minutes and Motions of the Special Meeting of the Council of August 01, 2023 be adopted as presented.

In favour: Mayor M. Ellis, Deputy Mayor Phillips and Councillors Adams, D. Ellis and Holloway.

Against: None.

Abstentions: None.

The motion was carried unanimously.

Business Arising from the Regular Meeting of Monday, July 10, 2023 and the Special Meeting of Tuesday, August 01 2023:

Contact Ms. Valerie Collins for support for daycare and after-school programs in the Town: Councillor Holloway reported that this remained to be done (**Action**).

Explore sources of support and advice for heritage projects: Town Clerk-Manager reported that the list was still awaited (**Action**).

Submit Active NL 2021 report: Deputy Mayor Phillips reported that this was in progress (**Action**).

Arrange a meeting with ACOA to discuss development ideas: Town Clerk-Manager reported that this remained to be done (**Action**).

Register George's Brook-Milton Veterans Commemoration Association: Mayor M. Ellis reported that this remained to be done (**Action**).

Obtain a written report from Prosser Appraisals: Town Clerk-Manager reported that the written report was still awaited (**Action**).

Submit a Special Assistance Grant application for emergency connections, Trinity Drive: Town Clerk-Manager reported that this had been done on July 12, 2023.

Draft a policy for people wishing to connect to the Town water supply: Town Clerk-Manager Richards reported that this had been done and adopted at the meeting of August 01, 2023.

Obtain response from *The Telegram* regarding the green flyer drop boxes: Town Clerk-Manager reported that this was on the Agenda.

Plan SAM launch event: Deputy Mayor Phillips reported that this was on the Agenda.

Hold a Birds Canada-led birdwatching walk on Saturday, July 15 2023: Deputy Mayor Phillips reported that this had taken place.

Order defibrillator for the Community Cultural House: Town Clerk-Manager Richards reported that this remained to be done (**Action**).

Arrange a Tiny Libraries group review meeting for the Fall: Deputy Mayor Phillips reported that this remained to be done (**Action**).

Approach Dorothy and Randell Marsh regarding extending the Recreation Centre car park: Mayor M. Ellis reported that this remained to be done (**Action**).

Issue permits to:

- **Mr. Keith Newman (Greenhouse & retail store, PRZ)**
- **Mr. Jerry Stanley (New house, 6 Mill Road, PRZ), and**
- **Mr. Dan Bowring (Shed, PRZ):** Town Clerk-Manager Richards reported that (a) PRZ approval had been notified and (b) letters awaited sending (**Action**).

Issue permit to:

- **Mr. Shawn Luther (Sawmill: increase in production):** Town Clerk-Manager Richards reported that a confirmation letter awaited sending (**Action**).

Issue permits to:

- **Ms. Stacy Greening (Pool, deck & patio: Updated, PRZ), and**
- **Mr. Rod Long (Greenhouse, 75 Discovery Estates, Rural PRZ):** Town Clerk-Manager Richards reported that (a) confirmation letters awaited sending and (b) the applicants needed to seek PRZ input (**Action**).

Issue permit to:

- **Mr. Trevor Adams (Patio/veranda: Revised, PRZ):** Town Clerk-Manager Richards reported that additional steps were required (**Action**).

Issue permit to:

- **Mr. Keith Newman (Quarry Permit):** Town Clerk-Manager Richards reported that a referral from the Mineral Lands Division was awaited (**Action**).

Publicize applications by:

- **Mr. Glen Coish (House, 16 Stanleys Road), and**
- **Mr. Walter Clarke (Shed, 10 Ellis Road):** Town Clerk-Manager Richards reported that this had been done.

Publicize applications by Ms. Tina Roberts (Shed and deck, 30 Ryders Brook Road): Town Clerk-Manager Richards reported that additional information was needed (**Action**).

Collect and distribute VoyentAlert! promotional materials: Town Clerk-Manager Richards reported that this had been done.

Remove and store the top arch of the Interdenominational Cemetery: Town Clerk-Manager Richards reported that this remained to be done by the new governing group, once it was set up (**Action**).

Seek indicative costs for a columbarium: Town Clerk-Manager Richards reported that this had been requested and costs were awaited.

Seek indicative costs for ground-penetrating radar services: Town Clerk-Manager Richards reported that this had been done.

Start the process of incorporating a separate entity to manage the Town's cemeteries: Town Clerk-Manager Richards reported that this had been started (**Action**).

Hold a Cemeteries Working Group meeting (Tuesday, July 25, 2023): Councillor Adams reported that this had to be postponed (**Action**).

Complete review of the Town's Municipal Assets Capital Plan (Friday, July 14, 2023): Deputy Mayor Phillips reported that this had been done.

Advise Tract Consulting of adoption of Capital Assets Policy: Town Clerk-Manager Richards reported that this had been done.

Attend the Discovery Trail Snowmobile Association/ACOA Railbed meeting: Deputy Mayor Phillips reported that this was on the Agenda.

Complete conveyance for Duck Pond Park (Fire Hall side): Town Clerk-Manager Richards reported that this had been done.

Complete conveyance for Duck Pond Park and Old Methodist Cemetery: Town Clerk-Manager Richards reported that this had been done.

Hold GBM Day 2023 planning meeting (Tuesday, July 11 2023): Deputy Mayor Phillips noted that this was on the Agenda.

Hold Rec & CA Advisory Committee meeting (Tuesday, August 08, 2023): Deputy Mayor Phillips reported that this had been done.

Hold Fire Executive-Council Liaison Meeting (Tuesday, August 08 2023): Liaison Councillor D. Ellis reported that this had been postponed till September (**Action**).

Hold Special Meeting of Council: Mayor M. Ellis reported that this had been done.

Abstract the resolution, complete the submission checklist and submit the signed Agreement to Municipal Infrastructure Funding: Town Clerk-Manager Richards reported that this had been done.

Write to Mr. Manuel Ellis regarding the Special Assistance Grant application: Town Clerk-Manager Richards reported that this had been done.

Submit the Special Assistance Grant application for 89 Ryders Brook Road: Town Clerk-Manager Richards reported that this had been done.

Correspondence:

Correspondence received since the last Regular Meeting of Council:

From:	Regarding:	Actions:
Ms. Diane Hodder.	Concerns about speeding dirt bikes on the Railbed.	A meeting had been arranged on Friday, August 04, 2023, between the parties, attended by the Town Clerk-Manager and Deputy Mayor Phillips.

From:	Regarding:	Actions:
Mr. Matthew Blackmore.	Concerns about complaints against young dirt bike users.	
Mr. Jeff Seaward	Speeding traffic on Discovery Estates/Route 230A.	Town Clerk-Manager Richards displayed video of a motor vehicle accident caught by security camera and comparative footage of vehicles travelling within the speed limit. Deputy Mayor Phillips said that he would raise the issue at Joint Council (Action).

Planning:

Mr. Glen Coish (House): Mayor M. Ellis reported that no objections had been forthcoming from public consultation.

Motion #2023-08-09 (Residence, 16 Stanleys Road): Phillips/Adams.

Be it resolved that the Town of George's Brook-Milton approves the construction of a private residence at 16 Stanleys Road as specified in the Application to Develop dated June 28, 2023 .

In favour: Mayor M. Ellis, Deputy Mayor Phillips and Councillors Adams, D. Ellis and Holloway.

Against: None.

Abstentions: None.

The motion was carried unanimously.

Ms. Tina Roberts (Shed and deck): Mayor M. Ellis reported that more detail was required on the projects (**Action**).

Mr. Walter Clarke (Shed): Mayor M. Ellis reported that no objections had been forthcoming from public consultation.

Motion #2023-08-10 (Shed, 10 Ellis Road): D. Ellis/Phillips.

Be it resolved that the Town of George's Brook-Milton approves the construction of a storage shed at 10 Ellis Road as specified in the Application to Develop dated June 30, 2023.

In favour: Mayor M. Ellis, Deputy Mayor Phillips and Councillors Adams, D. Ellis and Holloway.

Against: None.

Abstentions: None.

The motion was carried unanimously.

Mr. Peter Martin (Crown Lands): It was agreed to publicize the application for public consultation (**Action**).

Mr. Chris George (Storage shed): It was noted that the applicant had changed the location of the proposed development, but no objection had been received in response to public consultation on the new site.

Motion #2023-08-11 (Storage shed, 83 Ryders Brook Road):

Adams/Phillips.

Be it resolved that the Town of George's Brook-Milton approves the construction of a storage shed at 83 Ryders Brook Road as specified in Application to Develop dated April 13, 2023 and revised July 31, 2023.

In favour: Mayor M. Ellis, Deputy Mayor Phillips and Councillors Adams, D. Ellis and Holloway.

Against: None.

Abstentions: None.

The motion was carried unanimously.

Water:

Mr. Sheldon Reid: Town Clerk-Manager Richards updated Council on developments.

Town Clerk-Manager Richards reviewed the **Water Usage** report for July, already circulated by e-mail. He noted that average daily water usage was up to 148,378 gallons from 141,279 in June.

He reported that leaks had been repaired in Stanleys Crescent and on Trinity Drive.

Regarding **Phase 2**, he reported that a result was still awaited regarding the programming problems with Pump Number 2 and the generator, which had been referred by the project managers to the sub-contractors.

The **Phase 3** application was discussed.

Waste:

Town Clerk-Manager Richards reported that the year's penultimate **Bulk Garbage collection** was scheduled for Tuesday, August 22, 2023.

He reported that he was still waiting to hear from the Mineral Lands Division regarding quarry operations locally. A councillor reported excessive numbers of black bags put out by some residents. Town Clerk-Manager Richards said he would check (**Action**).

He also reported that a response was still awaited from *The Telegram* regarding the green flyer drop boxes, despite his having followed up (**Action**).

Roads:

Town Clerk-Manager Richards reported that no site visit had resulted from the application to Newfoundland Power for the ditching by Bar Road and behind Cormack Place.

Voyent Alert!

Town Clerk-Manager Richards reported that the VoyentAlert! System had been launched and residents had been supported with enrolment.

Town website:

Town Clerk-Manager Richards reported that the College of the North Atlantic Student was working on the new website.

Covid-19 Response:

The 80 per cent capacity limit for Town buildings was discussed. No motion for change was forthcoming.

Joint Council:

Deputy Mayor Phillips reported that the next meeting of the Joint Council was scheduled for Monday, September 11, 2023.

Project Sponsors' Reports:

Councillor Adams:

Councillor Adams reported that the **Cemeteries Working Group** meeting of July 25, 2023 had been postponed to August 29, 2023 (**Action**). Deputy Mayor Phillips suggested that **Rev. Brian Hannon** of the United Church of Canada could be invited to join the group (**Action**).

Deputy Mayor Phillips:

Deputy Mayor Phillips reported that the **Age-Friendly Policy Working Group** had met on August 03, 2023 and the **Questionnaire** had been approved, placed online, and printed for distribution in hardcopy from August 11, 2023 onwards.

He reported that the Final **Municipal Capital Assets Plan** Report was due to be presented to Council at an online meeting with Tract Consulting on August 16, 2023 (**Action**).

Parks & Recreation:

Deputy Mayor Phillips reported on the Discovery Trail Snowmobile Association/ACOA meeting of Tuesday, July 11, 2023, regarding improving the **Railbed**. The benefits of the proposed upgrade were discussed, and the costs of 'policing' the use of the improved trail and maintaining it were debated. He reported on the meeting of Friday, August 04, 2023, facilitated by the Town Clerk-Manager and himself, between the parties disagreeing on the use of dirt bikes on the Railbed.

He noted that the **SAM launch event** would soon be planned (**Action**). He also reported that a well-received **Birds Canada**-led birdwatching walk had taken place on Saturday, July 15 2023 with modest attendance, mostly from outside the Town. He suggested arranging another such walk in the Fall (**Action**).

Town Clerk-Manager Richards reported that a response was still awaited from NLC regarding updating the details of the directors for the **bars**.

Deputy Mayor Phillips reported on the meeting of the **Recreation & Community Activities Advisory Committee** on Tuesday, August 08, 2023, notes of which had already been circulated.

Councillor Adams left the meeting at 8.43pm.

Deputy Mayor Phillips reported on the program of entertainment, and the **GBM Day 2023 planning meeting** of Tuesday, July 11, 2023. The event was scheduled for Saturday, August 19, 2023. Town Clerk-Manager Richards reported that, despite requests from residents for more youth activities, only one young person was so far booked into the subsidized gel-blaster games.

It was reported that **Mr. Glenn Ploughman** had offered to sell concert tickets if the Committee reverted to printed paper tickets (**Action**).

Deputy Mayor Phillips reported that fireworks had again been donated for the **Fall Festival**.

He noted that the **Tiny Libraries** group would meet for a review meeting in the Fall (**Action**).

Town Clerk-Manager Richards said that no quotations for the **new deck for the Community Cultural House** had been received from any of the three suppliers approached.

Community Gardens and Composting: Deputy Mayor Phillips reported that all raised beds were filled and growing well, and the Final Report for the chipper-shredder grant needed to be submitted to the **MMSB** (**Action**).

Councillor D. Ellis:

Fire Department:

Councillor D. Ellis reported that the **Fire Executive-Council Liaison Meetings** of August 08, 2023 had been postponed. He said that meetings had been suspended for the Summer, but would resume on September 05, 2023 (**Action**).

Finances:

Town Clerk-Manager Richards provided the review report on finances, summarizing assets, liabilities and priorities; and provided cheques for signature.

Any other business:

There being no other business, Mayor M. Ellis called for a motion to adjourn.

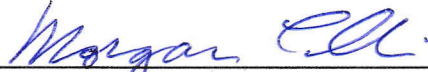
Adjournment:

Motion #2023-08-12 (Motion to Adjourn): D. Ellis/Phillips.


Be it resolved that Council does now adjourn to meet again at 7.00 pm on September 10, 2023.

The motion was carried unanimously.

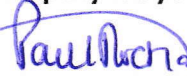
The meeting adjourned at 9.41 pm.



Mayor Morgan Ellis



Deputy Mayor Bruce Phillips



Town Clerk-Manager Paul Richards

R. P. RICHARDS